

RIDGEWOOD PREPARATORY SCHOOL

201 PASADENA AVENUE
METAIRIE, LOUISIANA

APPLICATION FOR ADMISSION



The application must **be signed and dated on the last page**. Please read the "Terms of Admission" and "Agreement" sections **before signing**.

The registration fee must accompany the application. The fee may be paid by personal check, certified check, cashier's check, travelers check, money order, or cash. Credit cards are not accepted.

STUDENT'S NAME _____

DATE OF APPLICATION _____

APPLICANT – PLEASE COMPLETE

STUDENT

Proposed date of entrance _____

Applying for Grade: _____

FULL NAME: _____
FIRST MIDDLE LAST

FAMILIARLY KNOWN AS _____ SOC. SEC.# _____

DATE OF BIRTH ____/____/____ SEX _____ HOME PHONE _____
MO DA YR

HOME ADDRESS _____
STREET (AND APT# if APPLICABLE)
CITY/STATE/ZIP CODE

PRESENT GRADE _____ NAME AND COMPLETE ADDRESS OF SCHOOL NOW ATTENDING:

EXTRA –CURRICULAR INTERESTS _____

PARENTS' MARITAL STATUS: ___ SINGLE ___ MARRIED ___ SEPARATED ___ DIVORCED ___ WIDOWED

MOTHER

NAME _____ SOC. SEC. # _____

ADDRESS (IF DIFFERENT FROM STUDENT) _____
STREET
CITY/STATE/ZIP CODE

CELL PHONE _____ EMAIL _____

FATHER

NAME _____ SOC. SEC.# _____

ADDRESS (IF DIFFERENT FROM STUDENT) _____
STREET
CITY/STATE/ZIP CODE

CELL PHONE _____ EMAIL _____

GUARDIAN (IF APPLICABLE)

NAME _____ SOC. SEC.# _____

ADDRESS (IF DIFFERENT FROM STUDENT) _____
STREET
CITY/STATE/ZIP CODE

CELL PHONE _____ EMAIL _____

MEDICAL INFORMATION

HEIGHT _____ WEIGHT _____ GENERAL HEALTH _____

PHYSICAL IMPAIRMENTS (SUCH AS EYESIGHT, HEARING, ASTHMA, ALLERGIES, LIMB IMPAIRMENTS, ETC.)

IN CASE OF EMERGENCY, NOTIFY DOCTOR _____

ADDRESS _____ PHONE _____

BECAUSE HOSPITALS MAY NOT GIVE EMERGENCY TREATMENT TO A MINOR WITHOUT PERMISSION OF THE CHILD'S PARENT OR LEGAL GUARDIAN, I HEREBY AUTHORIZE RIDGEWOOD PREPARATORY SCHOOL TO SEND _____ FOR EMERGENCY TREATMENT TO _____
(NAME OF PREFERRED HOSPITAL)

PARTY RESPONSIBLE FOR PAYMENT

NAME _____ SOC. SEC.# _____

ADDRESS _____

STREET

CITY/STATE/ZIP CODE

CELL PHONE _____ EMAIL _____

RELATIONSHIP TO STUDENT _____

PAYMENT WILL BE MADE: ___ MONTHLY ___ SEMI-ANNUALLY ___ ANNUALLY

(APPLICANT PLEASE REVIEW THE INFORMATION PROVIDED & CHECK THE OPTION DESIRED.
YOU WILL BE BILLED MONTHLY IF NO SELECTION IS MADE.)

EMPLOYMENT

FATHER _____ POSITION _____

ADDRESS _____ PHONE _____

STREET/ CITY/ STATE/ ZIP CODE

MOTHER _____ POSITION _____

ADDRESS _____ PHONE _____

STREET/ CITY/ STATE/ ZIP CODE

ALUMNI

PARENTS OR OTHER RELATIVES GRADUATED FROM RIDGEWOOD:

NAME _____ CLASS OF _____

OTHER CHILDREN'S NAMES AGE GRADES SCHOOL ATTENDING

PLEASE READ TERMS OF ADMISSION AND SIGN AGREEMENT ON THE LAST PAGE

**RIDGEWOOD PREPARATORY SCHOOL
201 Pasadena Avenue
Metairie, Louisiana 70001**

**(504) 835-2545
Fax (504) 837-1864**

TERMS OF ADMISSION

This Application for Admission to Ridgewood Preparatory School (The School) must be completed in its entirety and filed with the school office.

The application will not be regarded as complete unless the parent or responsible party has paid the Registration Fee, provided all necessary information requested in this form, signed the Agreement below, and given satisfactory evidence of the student's previous school record.

Every prospective student must take an entrance examination.

A Registration Fee is required of each student each year. This fee is not refundable unless the student's admission is rejected by The School. There is an additional charge if monthly payments are desired. (See enclosed Tuition & Fee Schedule.)

Tuition charges and certain other fees shown on the Tuition & Fee Schedule and as described in the general information booklet (commonly called the "Parental Brochure" by The School), given annually to every parent/responsible party, become due on the first day of the school session. The initial payment, in accordance with the payment option selected in writing by the parent/responsible party, must be received by the school office no later than the opening day of school.

Students will not be admitted to class on the opening day of school unless financial accounts are current, and will be denied admission to class during the school session if accounts fall in arrears.

No reduction in tuition charges will be made for absence, withdrawal, or dismissal from school.

Report cards and/or transcripts will not be released until all financial and other obligations to The School have been satisfied.

All remittances should be made payable to RIDGEWOOD PREPARATORY SCHOOL.

AGREEMENT

The undersigned parent/responsible party understands that students are not accepted for admission for less than one complete school session, and agrees to be bound by the Terms of Admission described hereinabove and by other requirements of enrollment as summarized in the Parental Brochure.

It is further understood and agreed that should the undersigned parent/responsible party default on any financial obligations to the school, their account will be turned over to the school's attorney for collection, and an attorney's fee of twenty-five percent (25%) of the outstanding amount, plus judicial interest from the date of delinquency and court costs, will be added to and become a part of the balance due.

The undersigned also understands that these Terms of Admission remain in effect for as long as the student is enrolled in the school. The undersigned acknowledges receipt of a signed and dated copy of this application.

Signed _____ Date _____