

RIDGEWOOD PREPARATORY SCHOOL

201 PASADENA AVENUE
METAIRIE, LOUISIANA

INTERNATIONAL APPLICATION FOR ADMISSION



The application must **be signed and dated on the last page**. Please read the "Terms of Admission" and "Agreement" sections before **signing**.

The registration fee must accompany the application. The fee may be paid by personal check, certified check, cashier's check, travelers check, or money order. Credit cards are not accepted.

The grade student will be entering or accepted for is contingent upon English proficiency and course credits earned in country of origin.

STUDENT'S NAME _____

DATE OF APPLICATION _____

FOREIGN APPLICANT - PLEASE COMPLETE

STUDENT

Proposed date of entrance _____ Applying for Grade: _____

1. FULL NAME: _____
LAST (FAMILY NAME) MIDDLE FIRST

2. AMERICAN ADOPTED NAME (optional) _____

3. DATE OF BIRTH ____/____/____ 4. SEX: ____ (M - Male or F - Female)
MO DA YR

PLACE OF BIRTH _____

5. LOCAL ADDRESS _____
STREET (AND APT# if APPLICABLE)
CITY/STATE/ZIP CODE

6. LOCAL HOME PHONE _____ 7. PRESENT GRADE _____

8. NAME & ADDRESS OF SCHOOL NOW ATTENDING: _____

9. EXTRA-CURRICULAR INTERESTS _____

GUARDIAN Relation to student: _____

10. NAME _____ 11. SOC. SEC. # _____

12. ADDRESS (If not same as # 5) _____
STREET (AND APT# if APPLICABLE)
CITY/STATE/ZIP CODE

13. PHONE/CELL _____ 14. EMAIL _____

STUDENT MEDICAL INFORMATION

15. HEIGHT _____ 16. WEIGHT _____ 17. GENERAL HEALTH _____

PHYSICAL IMPAIRMENTS (SUCH AS EYESIGHT, HEARING, ASTHMA, ALLERGIES, LIMB IMPAIRMENTS, ETC.): _____

18. IN CASE OF EMERGENCY, NOTIFY DOCTOR _____

19. ADDRESS _____ 20. PHONE _____

BECAUSE HOSPITALS MAY NOT GIVE EMERGENCY TREATMENT TO A MINOR WITHOUT PERMISSION OF THE CHILD'S PARENT OR LEGAL GUARDIAN, I HEREBY AUTHORIZE RIDGEWOOD PREPARATORY SCHOOL TO SEND

_____ FOR EMERGENCY TREATMENT TO _____
(STUDENT NAME) (NAME OF PREFERRED HOSPITAL)

PARENTS

21. FATHER _____

22. MOTHER _____

23. ADDRESS _____

24. PHONE _____

25. EMAIL _____

26. PARENTS' MARITAL STATUS: _____MARRIED _____SEPARATED _____DIVORCED _____WIDOWED

PAYMENT WILL BE MADE: _____MONTHLY _____SEMI-ANNUALLY _____ANNUALLY

(APPLICANT PLEASE REVIEW THE INFORMATION PROVIDED & CHECK THE OPTION DESIRED.
YOU WILL BE BILLED MONTHLY IF NO SELECTION IS MADE.)

EMPLOYMENT

27. FATHER _____ 28. POSITION _____

29. ADDRESS _____ 30. PHONE _____
(BUSINESS ADDRESS)

31. Email _____

32. MOTHER _____ 33. POSITION _____

34. ADDRESS _____ 35. PHONE _____
(BUSINESS ADDRESS)

36. Email _____

ALUMNI

37. RELATIVES WHO HAVE GRADUATED FROM RIDGEWOOD:

NAME _____ CLASS OF _____

NAME _____ CLASS OF _____

NAME _____ CLASS OF _____

PLEASE READ TERMS OF ADMISSION AND SIGN AGREEMENT ON THE LAST PAGE

**RIDGEWOOD PREPARATORY SCHOOL
201 Pasadena Avenue
Metairie, Louisiana 70001**

**(504) 835-2545
Fax (504) 837-1864**

TERMS OF ADMISSION

This Application for Admission to Ridgewood Preparatory School (The School) must be completed in its entirety and filed with the school office.

The application will not be regarded as complete unless the parent or responsible party has paid the Registration Fee, provided all necessary information requested in this form, signed the Agreement below, and given satisfactory evidence of the student's previous school record.

Every prospective student must take an entrance examination.

A Registration Fee is required of each student each year. This fee is not refundable unless the student's admission is rejected by The School. There is an additional charge if monthly payments are desired. (See enclosed Tuition & Fee Schedule.)

Tuition charges and certain other fees shown on the Tuition & Fee Schedule and as described in the general information booklet (commonly called the "Parental Brochure" by The School), given annually to every parent/responsible party, become due on the first day of the school session. The initial payment, in accordance with the payment option selected in writing by the parent/responsible party, must be received by the school office no later than the opening day of school.

Students will not be admitted to class on the opening day of school unless financial accounts are current, and will be denied admission to class during the school session if accounts fall in arrears.

No reduction in tuition charges will be made for absence, withdrawal, or dismissal from school.

Report cards and/or transcripts will not be released until all financial and other obligations to The School have been satisfied.

All remittances should be made payable to RIDGEWOOD PREPARATORY SCHOOL.

AGREEMENT

The undersigned parent/responsible party understands that students are not accepted for admission for less than one complete school session, and agrees to be bound by the Terms of Admission described hereinabove and by other requirements of enrollment as summarized in the Parental Brochure.

It is further understood and agreed that should the undersigned parent/responsible party default on any financial obligations to the school, their account will be turned over to the school's attorney for collection, and an attorney's fee of twenty-five percent (25%) of the outstanding amount, plus judicial interest from the date of delinquency and court costs, will be added to and become a part of the balance due.

The undersigned also understands that these Terms of Admission remain in effect for as long as the student is enrolled in the school. The undersigned acknowledges receipt of a signed and dated copy of this application.

Signed _____ Date _____